

Laurent Baeriswyl

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Bat A3
06 200 NICE
FRANCE

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26 ans

Driving & Boat licence, car

PROFESSIONAL SKILLS

Reception	To reception, inform and direct an International public Tour leader
Marketing & Sales	Drafting of commercial proposals Advisor and sales of products and services Follow-up and building of customer loyalty
Logistics	To set up and to co-ordinate manifestations Inventory control
Animation	To organise activity programmes To manage cultural or sporting workshops, to motivate the participants To animate commercial operations
NTIC	To create, develop and reference a website

LINGUISTICS & COMPUTER SKILLS

English	Fluently
Italian	Intermediate level
Software	Word, Excel, PowerPoint, Dreamweaver, Publisher, Access, Vega, Photoshop

PROFESSIONALS EXPERIENCES

Oct. 05 – March 06	Receptionist – <i>Hotel Cap Estel in Eze</i>
Sept. 01-02-03-04-05	Reception & logistics- <i>Monaco Yacht Show - Monte Carlo Accueil</i>
April 04 – May 05	Reception, sales, webmaster, logistics and animation – <i>Eze Tourist Board</i>
Nov. 03 – Jan. 04	Reception & logistics – <i>Nice Tourist Board</i>
March – Aug 2003	Bartender - <i>Bar Mai Tai, Shaftesbury Ave., London (UK)</i>
April – Sept. 2002	Animation, logistics and reception - <i>TerrEscale.com</i>
1998 to 2005	Free-lance in events for various societies : <i>Saturne, City One, First Hôtesses, Avipcar, Halloween, Elise hôtesses, Eden Conseil, First Class, Holiday Inn, Cor'In'Art, Europa Corp, IDE ...</i>

DEGREES

2001 – 2002	University Diploma of Business Tourism and Congress – IUT of Cannes
1999 – 2001	HNC Marketing – IUT of Nice
1996 – 1999	A Level in Marketing and Communication - Nice

OTHERS

Sports: soccer, jogging, swimming
First Aid Certificate (1998)
Travel: London, Scotland, New York, Hong Kong, Australia.